### **Grant Making Criteria**



### How do I apply?

All applications must be made via the Trust's website.

All applications will be acknowledged.

### Who can apply?

As set out in about us, the Trustees' preference is to support charitable organisations in the North West of England for mental health and mental disability projects where expertise in this area and financial stabilities can be demonstrated.

While not excluding large UK-wide charities, the Trust normally only makes grants to such organisations where there are strong relationships in the primary area of benefit and the proposal has the potential to achieve a substantial impact.

Grants made are usually of a restricted nature.

You must have a governing document (constitution, rules, memorandum and articles of association etc.), a governing body of at least three unrelated individuals, and a bank account in your name with at least two unrelated signatories.

Please note if you have previously had a grant from us we will not consider any new application unless you have sent us all the required grant reports and fully complied with any conditions relating to the earlier grant.

We do not make grants to individuals.

### Which area do I need to be in to apply?

Our grants are for activities in the North West of England only.

# What sort of support is available?

In general, the Trustees' current policy is to give grants restricted to specific revenue projects, rather than general running or capital costs. However, grants for capital projects or running costs may occasionally be made.

Applicants are encouraged to apply for the funding of new, as opposed to existing or continuing, projects for a period of up to 3 years. It is expected that applicants for funding for new projects will be able to demonstrate the anticipated sustainability of the project after the expiry of the grant period and that if further funding is needed there are plans in place for this to be obtained from sources other than the Trust.

Grants can be towards running costs (including salaries), projects or equipment.

We will not fund requests to support:

- Contributions to general appeals or circulars.
- Religious activity which is not for wider public benefit.
- Public bodies to carry out their statutory obligations.
- Activities which have already taken place.
- Grant-making by other organisations.
- Privately owned and profit-distributing companies or limited partnerships.

### How much can I apply for?

There is no minimum or maximum grant and each application will be assessed on its own merits.

Applications for funding of less than £2,000 may be dealt with by the Trustees on a delegated basis.

The Trustees may require applicants to attend a Trustee meeting to provide further explanation or background to the funding request.

Where a funding request is for more than £5,000, the Trustees may wish to visit the applicants at their premises prior to making any final decision on the application.

The policy of the Trustees is that where there is a request for funding of more than £10,000 at least 2 Trustees will visit the applicant at their premises prior to any decision being made or hold a meeting by video link (still with two Trustees).

## When will I get a decision?

The Trustees meet four times a year and decisions are taken at those meetings. Once your application has been received you will be informed of the Trustee meeting at which your application will be considered, and after the meeting whether a visit is required before a final decision is made.

# Are there any grant conditions?

All grants are made subject to the Trust's standard conditions which are:

- The money will be used solely for the purpose for which it is sought;
- The help from the CRH Charitable Trust will be prominently acknowledged in the recipient organisation's Annual Report;
- A report will be made to the Trustees at least every 12 months during a grant period, outlining how the money has been spent and listing the benefits obtained and the objectives achieved. The report must confirm that you do/will acknowledge our grant in your annual accounts.

No grant payments will be made until we receive written acceptance of the grant conditions.

The Trustees reserve the right to make reviews/visit an applicant's premises at any time

during the period covered by a grant. Where a second or third-year grant is more than £10,000, a further review may also be requested before any second or third payment is made.

The Trustees reserve the right not to make any second or third-year grants if the Trustees do not consider that the objectives set out in any grant application have been or are being met or if there are any other concerns about how the grant money is being spent.

The Trustees also reserve the right to require repayment of any grant already paid in the event of a material breach of any of the conditions imposed at the time when a grant was made, or evidence of bad faith, illegality, poor practice, or adverse publicity which could reflect on the Trust.

The Trustees' decision on all applications is final.